



City Health Society, Brahmapur

(Contractual appointment of doctor under NHM/NUHM, Brahmapur)



Advt. No:- 01

Date: 16.10.2026

CONTRACTUAL APPOINTMENT

Applications are invited from the eligible candidates for filling up the Vacancy of Medical Officer to be engaged at Urban Ayushman Arogya Mandir (UAAM) under PM-ABHIM /NHM Grants in Brahmapur City of Ganjam district. The Interested candidates fulfilling the eligibility criteria are requested to attend the **Walk-in-Interview** on date **03.11.2026** for filling up the following post under National Urban Health Mission, Brahmapur, Ganjam on contractual basis for the period of 12 months, with monthly remuneration as mentioned below and subject to renewal as per the terms and conditions of OSH&FW Society. This position is purely temporary and co-terminus with the scheme. Lower age limit for these positions are 21 years as on dtd 30.09.2026.

Sl. No.	Name of the Vacant post	No of Vacancy	Remuneration (in Rs)	Modalities of selection Procedure& Eligibility Criteria
01.	Medical Officer –MBBS at Urban Ayushman Arogya Mandir (UAAM) in Brahmapur City.	1 no.	₹63,294/- + PI Maximum up to 25%.	1. The candidates must have passed MBBS from an Institution recognised by National Medical Commission (NMC). The candidate must have valid registration from the Odisha Council of Medical Registration. 2. Upper age limit- up to 70 years as on dt.30.09.2026 3. Those candidates have attained above 65 years as on 30.09.2026 must have to submit the physical fitness certificate from any Govt. Hospital not below rank of Medical Officer (Jr. Class-1) at the time of interview.

The eligibility candidates for the above posts are requested to attend the walk –in- interview on **dated 03.11.2026 at 11.00 A.M at OSWAN Conference Hall, BeMC, Brahmapur** with all relevant documents. The detail application form is available at district/city website i.e. <https://ganjam.odisha.gov.in> and <https://www.berhampur.gov.in> . No personal queries will be entertained and further communication will be made through the district/city website only.

The undersigned reserves the right to cancel this advertisement or modify at any stage without assigning any reason thereof.

S/d

**Additional District Urban Public Health Officer,
NUHM, BeMC, Brahmapur**

N. B.:-

- Candidate who is an employee of the OSH&FW Society and has cleared all the steps in the recruitment process up to the final level of selection shall be eligible for award of grace marks to the extent of 01 percentage of the total marks of examinations for each completed term of services in the society upto a maximum of 10 percentage of the total marks which shall be added to the total marks secured by the said employee.
- The above provision shall also be application for only one member of the family of a deceased employee of the OSH&FW Society, if eligible this should have been applicable to the employee concerned.

General information and Instructions:-

- I. The above position is purely temporary and co-terminus with the scheme. Canvassing in any form will render the candidate disqualified for the position.
- II. Details of vacancy, eligibility, age, selection procedure etc. can be downloaded from the official websites (<https://ganjam.odisha.gov.in> and <https://www.berhampur.gov.in>).
- III. The Candidates are required to visit official website: - (<https://ganjam.odisha.gov.in> and <https://www.berhampur.gov.in>) at regular intervals for any notification, updates, results etc. relating to recruitment. No personal correspondence / queries will be entertained.
- IV. Candidates, who are already working in Health Department either on regular or on contractual basis, have to submit **No Objection Certificate** from the employer (appointing authority) at the time of submission of application. NOC issued by any other authority other than appointing authority will not be accepted. NOC must be specific for the posts/he applying and must be issued subsequent to issue of the advertisement.
- V. Interested candidates fulfilling the eligibility criteria for the said posts are to attend the walk in- interview on **dated 03.11.2026 at 11.00 A.M at OSWAN Conference Hall, BeMC, Brahmapur** & with all relevant documents. Those are not reporting within the time frame, the candidates are automatic disqualified for Walk in- interview.
- VI. The candidate has to exhibit requisite document/ experience certificate which shall clearly establish his/ her eligibility as per conditions as above, without which his/her candidature shall be rejected. The experience certificate of the Employer /s must clearly specify the period of incumbency, name of the post and nature of responsibility.
- VII. Candidates who are over aged, under qualified, and having no valid Odisha Council of Medical Registration Number need not to attend the walk-in-interview.
- VIII. Incomplete application in any form will be rejected. Non submission of certificate/ documents along with the application form shall be liable for rejection.
- IX. If any candidate is found to have suppressed any material information or furnished false information / documents, his/her case shall not be considered for the post applied for and in case already engaged on the basis of the said information/ documents his/her service shall be terminated from the society forthwith. Candidates who have been disengaged earlier from the OSH&FW Society/ZSS Ganjam/ CHS, Brahmapur on administrative ground such as disobedience/ poor performance/ misbehaviour / criminal activity etc. are not eligible to apply.
- X. The candidates securing 50% and more marks in final panel merit list shall be kept in the panel for fill up any future vacancy as and when required from its approval. The panel for above positions shall also fill up for similar post/s in other programmes under NHM/NUHM ambit with same educational qualification and same remuneration, as will be decided by the Society.
- XI. The Panel for the above position shall also remain valid for one year from the date of publication of result.
- XII. The number of vacancies / remuneration as mentioned under this advertisement may vary at the time of actual engagement.
- XIII. The undersigned reserves the right to cancel any or all the application / positions at any stage of recruitment process without assigning any reason thereof.
- XIV. The authority reserves the right to modify or cancel the recruitment criteria of all the position / applications at any stage of recruitment process without assigning any person thereof.
- XV. The result will be published in the district/city websites only (<https://ganjam.odisha.gov.in> and <https://www.berhampur.gov.in>).

S/d

**Additional District Urban Public Health Officer,
NUHM, BeMC, Brahmapur**

	APPLICATION FORM							
Post Applied for						Dated ____//____//2026		
						Photograph		
1. Name of the applicant (in Capital Letter)								
2. Father's/ Spouse Name:-					3. Marital Status:			
4. Date of Birth:			5. Sex:		6. District of Domicile:-			
7. Age as on 30.09.2026:			8. Person with Disability/ Ex-servicemen/Sports person:					
9. Category (SC/ST/SEBC/UR):								
10. Present Contact Address with Telephone No.					11. Permanent Contact Address			
12. a) Mobile No.					12.b. Mail Id:-			
13. Language Spoken & Written:								
14. Academic and Professional Qualification in detail with Computer Knowledge: (High School onwards)								
Sl. No.	Exam passed (starting from 10 th onwards)	Name of the Institute/Board/ University & Location	Year of passing	Marks (Excluding 4th optional)				Remarks
				Full Mark	Marks Secured	% of Marks	Duration of Course	
15. Odisha Council of Medical Registration Number & Validity up to:-								

16. Employment Record:							
a. Total Years of post-qualification experience:							
b. Years of experience in the Development Sector/NGO :							
c. Years of experience in Government:							
17. Experience Details Starting from present /Last employment):-							
Sl. No.	Name of the Employer	Post Held	From Date	To Date	Total Experience		Remarks
					Year	Month	

Declaration by the Candidate:

I do hereby declare that the information furnished above are true to the best of my knowledge and belief and that, if at any stage, it is found that any of the above information is false / incorrect or is suppressed by me, my candidature / appointment is liable to be rejected / terminated. I also declare that I have never been disengaged from service under the OSH & FWS, Odisha/ ZSS, Ganjam/ CHS Brahmapur on administrative ground such as disobedience / poor performances / misbehaviour / criminal activity etc.

Further, I undertake that I shall produce all original certificates / documents in support of the above information at the time of Interview / certificate verification.

Date:

Place:

Full Signature of the Applicant

Note:-

Candidates are required to enclose the following documents along with the application form.

1. Two copies of recent passport size color self-attested photographs.
2. Self-attested photo copies of all mark sheets & certificates in proof of the claim made by the candidates relating to his/her education, age, etc. & valid Odisha Council of Medical Registration Number.
4. Application form and self-attested photo copies of all mark sheets and certificates with ID Proof (AADHAR Card, Voter ID, PAN Card/ Driving License/ Passport).
5. No Objection Certificate for those Candidates, who are already working in Health Department/ Other either on regular or on contractual basis.
6. Two self addressed envelope (Size 24" X 10") with postage stamps of Rs.40/- affixed on it.

Annexure-I

Job Description/ToR of Medical Officer (I/C)

Reporting authority: MO (I/C) of the concerned UPHC / Poly Clinic

Job Description & ToR:

- Diagnosis and treatment of patients coming to OPD.
- Ensure 12 services under the UAAM.
- To conduct minor surgery, ANC, PNC etc in the UAAM.
- In case of any complication, immediate referral to the higher health institutions.
- Prescription of medicines from the available essential drug list.
- Supervision of day to day hospital activities & management so as to ensure quality assurance and client satisfaction care of the patients.
- Supervision on proper maintenance and update of records and reports.
- General administration of the Urban HWC & staff management etc.
- Ensure achievement of quality standard & other achievement.
- Supervise out-reach activities/community mobilization under the jurisdiction of the Urban HWC.
- Keep close coordination with reporting health institutions. City / District/ ULB and other key line departments for smooth operation of the facility and regularly participation in the district/ city level monthly meetings.
- Verify reports & returns generated every month and their analysis before submission to City/District.
- Conduct verification/ audit of the stock allotted/procured for Hospital and forward the indent to CHS/DHS for supply of medicine from time to time.
- Ensure proper use and management of bio-medical waste.
- Any other tasks assigned by District/City/ ULB from time to time.

S/d

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ELIGIBILITY CRITERIA FOR MEDICAL OFFICER I/C

Sl. No.	Criteria	Details
1.	Qualification	1. The person should have MBBS Degree. 2. The doctor should have valid registration from any University approved by OMC.
2.	Age limit	21 - 70 Years
3.	Days & time of service	1. Attend OPD as per Govt. mandate 2. OPD will be opened from 8 AM to 11 AM and 5 PM to 8PM (6 hours a day). 3. OPD register to be maintained for OPD service.
4.	Job description of Medical Officer	As mentioned in Annexure-I
5.	Selection procedure	Walk-in Interview
6.	Attendance and payment procedure	Bio metric machine available in the institutions will be used for attendance. The remuneration will be transferred to the bank account.
7.	Records	Separate OPD register for the patient will be maintained in the institution
8.	Reporting	Medical Officer of the concerned UPHC / Poly Clinic

S/d

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