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# Health Centre Programme Coordination and Waste Audit

Practical 05 / Supervised community practicum

## Aim

Review a health centre activity, coordinate field follow-up and document a targeted waste or programme check.

## Principle

Clear registers, accountable follow-up and correct waste handling improve safety and service delivery.

## Articles and Materials

- Fictional health centre register and stock records
- Waste model and ASHA coordination worksheet

## Procedure

1. Identify the assigned health centre activity, population and reporting interval. Confirm roles, authorised records and current programme procedures.
2. Review completed and missed services and reconcile registers using correct dates and case codes. Flag incomplete or inconsistent entries.
3. Prepare a follow-up list with reason, urgency, contact preference and responsible worker. Confirm assignments with the field team and record feedback.
4. Check point-of-use segregation and collection using the facility's waste chart and model containers. Record which materials are correctly separated.
5. Identify a service or waste problem that can be improved and propose one practical change and a named owner.
6. Communicate aggregate findings and urgent individual action through approved channels. Keep personal case information limited.
7. Set a review date and repeat the same measure or follow-up check. Note ongoing barriers and resources needed.
8. Complete the health centre activity record with result, actions and review.

## Precautions

- Use the current facility waste process.
- Protect case identities and follow appropriate access rules.

# Observations and Record

Health Centre Programme Coordination and Waste Audit

## Documentation

| Item | What to record | Why it matters |
|---|---|---|
| Programme | Period, eligible and completed services | Measures coverage |
| Safety | Waste findings and action | Supports infection prevention |
| Coordination | Worker, referral and review | Confirms follow-up |

### Worked Example

Several missed reviews are recorded but contact details are outdated. The student checks the approved register and assigns verified follow-up to the appropriate worker.

## Result and Evaluation

Prepare a usable health centre report and a specific coordination or improvement action.

## Viva Questions and Answers

### Why reconcile registers?

It can reveal missed, duplicated or incomplete services.

### What makes a useful improvement measure?

A clear definition that can be repeated after the change.

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