

Project Report Seminars and Submission

Experiment 8 - Practical Notes

Name: _____ Roll no.: _____ Date: _____

Aim

To complete the project report seminars and submission stage of a supervised pharmacy-practice project.

Principle

The final report and seminars demonstrate the question, conduct, findings and the student's ability to explain and defend the work.

Requirements

- Supervisor-approved project topic, institutional requirements and authorised project documents.
- Project record and analysis tools appropriate to the approved design.

Procedure

1. Organise the report

Include objectives, methodology, results, discussion and conclusions, plus the institution-required front/back matter.

2. Check report format

The supplied syllabus specifies about 40–50 pages, A4, double spacing, Times Roman: title 18 pt bold, subtitles 14 pt bold and body 12 pt; cover student/teacher details 14 pt. Follow any authorised institutional update.

3. Prepare seminars

Prepare beginning, middle and end seminar material, showing actual progress and feedback.

4. Obtain certificates

Use only genuine certificates issued by the authorised teacher, Head of Department and Head of Institution; do not fill their signatures.

5. Submit

Use the institution-approved deadline; the supplied syllabus specifies submission at least one month before the examination.

Project Work

Observations and Record

Project record item	Entry
Report version / page count	_____
Formatting and content checks	_____
Three seminar dates	_____
Certificate status	_____
Submission acknowledgement	_____

Result

Project stage: _____. Completed record: _____. Supervisor feedback: _____. Next action: _____.

Precautions

- This is a project-work guide and blank record, not a completed research study or an approval certificate.
- Use only authorised data and keep participant identifiers separate from the analysis dataset.
- Report actual findings, protocol departures and limitations; never fill missing data with invented observations.

Viva Questions and Answers**1. Why specify the question before collecting data?**

The question determines design, measures and the intended analysis.

2. What makes the project reviewable?

An approved plan, traceable data, an appropriate analysis and an honest account of limitations.

Continue Learning with FirstHope

Complete Notes on the FirstHope App

Complete subject and semesters are available on FirstHope app only.

- Get complete subject and semester notes in the FirstHope app.
- Available for B.Pharm, D.Pharm, M.Pharm and Pharm.D students.

[Click here to get the FirstHope app](#)

Join the FirstHope Telegram Channel

Join FirstHope Notes and keep up with channel updates.

[Click here to join Telegram](#)

Instagram

@firsthope.official

[Click here to follow Instagram](#)

YouTube Channel

FirstHope-Pharmacy / Live streams

[Click here to watch the YouTube channel](#)

WhatsApp Channel

Follow FirstHope on WhatsApp.

[Click here to join the WhatsApp channel](#)

FirstHope Website

firsthopenotes.com

[Click here to visit the website](#)